

October 2023

Dear Parents and Guardians,

## Re: 2024 Year 1 Parent Payments Arrangements

Glen Waverley Primary School is looking forward to another great year of teaching and learning and would like to advise you of our school's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We thank our families for their continued support. It has made a huge difference to our school and the programs we can offer, for instance we provide:

- A variety of advanced learning (Innovations) programs such as Maths, English, Sport, Music, Art, Mandarin, STEAM and Multimedia.
- A variety of intervention programs such as Targeted Student Learning (TSL).
- Our very own Allied Health Team – Speech Pathologist Education Psychologist and counsellor.

Throughout this year our families support has allowed us to undertake school improvement projects such as:

- Replaced the asphalt and updated the line marking at the entrance of the school.
- Installed a large cover over the basketball court to make a covered outdoor learning area.
- Installed additional storage units in some classrooms.
- Completed the second phase of the development of the student bathrooms near the library.
- Created an indigenous garden.
- Installed drinking fountains.

### **Some of the school improvement projects planned for 2024 include:**

- Painting of the main building.
- Continue developing our school's garden beds.
- Installing additional solar panels on the gymnasium roof.
- Installing operable walls in select classrooms.
- Construct an Amphitheatre for an additional recreational and outdoor learning space.
- Additional Rain /shade structures around the school.
- Additional Seating around the oval.
- Bird proofing of the Covered Outdoor Learning Area.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

In closing, School Council, the Staff and I would like to thank you for your contribution, and we look forward to your support in 2024 and beyond.

Yours sincerely,

**Frank Catalano**  
Principal

**Mrs Jessey Kaur**  
School Council President



INTEGRITY. INITIATIVE. RESPECT.  
GLOBAL EMPATHY.

# Glen Waverley Primary School

Established 1960

774 High Street Road Glen Waverley, VIC 3150

(03) 9802 9938 glen.waverley.ps@education.vic.gov.au www.glenps.vic.edu.au



Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Year 1 classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>Student Stationery Kit – includes student’s individual pens, pencils, textas, erasers, glue sticks etc. To be collected from the main office to allow for provision of personalised naming of items</li> <li>Classroom Consumables – includes all workbooks, book box and additional stationery &amp; items used within classroom</li> <li>Specialist Class Consumables e.g. Art, PE, Mandarin, Music, Multi Media, LOTE, Performing Arts, e.t.c.</li> <li>School Diary</li> </ul>	\$240
Multilit English Program	\$20
Year 1 Online Learning Programs <ul style="list-style-type: none"> <li>Mathletics</li> <li>Reading Eggs</li> </ul>	\$20
Year 1 Printing and photocopying of worksheets and learning materials	\$30
Year 1 ICT Devices & Equipment – provision and maintenance of devices & equipment from the shared classroom and school sets	\$10
<b>Curriculum Contributions Total Amount</b>	<b>\$320</b>
Other Contributions - for non-curriculum items and activities	Amount
School grounds maintenance and improvements (suggested amount per family \$30)	\$
Shade Structures (suggested amount per family \$50)	\$
School Community Hardship Fund	\$
<b>Tax deductible contributions</b>	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure. (suggested amount per family \$40)	\$
<b>Other Contributions Total Amount</b>	<b>\$</b>

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## Extra-Curricular Items and Activities

Glen Waverley Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
School yearbook	\$15
<b>Total Extra-curricular Items and Activities</b>	<b>\$</b>

*N.B. Payment for excursions, incursions and other school activities throughout the year will be requested at the time on a 'user-pays' basis.*

## Total

Category	
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$

## Financial Support for Families

Glen Waverley Primary School understands that some families may experience financial difficulty and offers a range of support options, including the:

- Camps, Sports and Excursions Fund
- Glen Waverley Primary School Hardship Fund

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Frank Catalano

Ph: 03 9802 9938 | Email: [frank.catalano@education.vic.gov.au](mailto:frank.catalano@education.vic.gov.au)

## Payment methods

**The preferred method of payment at our school is through Compass. We are accepting payments via Compass for 2024 Parent Payments from 30 October 2023.** Student stationery kits will be available for collection from the school office from 27 November 2023.

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.