

STUDENT LEADERSHIP ELECTION TIMELINE

Week	Agenda
Week 1 7 th - 11 th October	<p>Wednesday 9th October 2019 School Captains, all Year Five teachers and Mr Catalano will meet with Year 5's to explain the Leadership Roles available, and the process associated with applying for the positions.</p> <p>Wednesday 9th October Timeline and Student Leadership Handbook to be made available to students and families via Compass and Edmodo.</p>
Week 2 Wednesday 16 th October	<p>Interested students for School Captain positions to meet with Miss Robertson in the first half of lunch to review letter writing process and offer support where required.</p> <p>Miss Robertson will explain due date and the process of creating the shortlist of 10 girls and 10 boys for School Captain.</p>
Week 3 21 st -25 th October	<p>Students to submit School Captain application letters to their classroom teacher by 9.00m on Monday 21st October. All applications will be photocopied and distributed to all year 5 teachers to read.</p> <ul style="list-style-type: none"> - If there are more than 10 School Captain nominations, a shortlist of the Top 20 applicants will be created by the Year 5 teachers. - On Friday 25th October, students will be informed of interview times and process, to be held in Week 5. - Unsuccessful applicants will also be informed.
Week 4 28 th October – 1 st November	<p>Interviews with short-listed students to take place on Wednesday 30th October, with Mr. Catalano, Miss Robertson and the 2019 School Captains to create a final shortlist of 5 boys and 5 girls.</p> <ul style="list-style-type: none"> • Following the selection of the 10 candidates, a meeting will be held to discuss the guidelines and expectations of the leadership campaign as well as assembly speeches – refer to Student Leadership Handbook. • Unsuccessful applicants will also be informed.
Week 5 4 th - 8 th November	<p>Thursday 7th November - Male candidates to meet with Mr. Catalano to preview their speeches.</p>
Week 6 11 th - 15 th November	<p>School Captains (Male) candidates to present their speeches at School Assembly (Monday 11th November).</p> <p>Voting to be conducted immediately after the assembly</p> <ul style="list-style-type: none"> - Ballot Papers with photos of the children to be handed out to each class, and returned to Miss Robertson. • Thursday 14th of November – Female candidates to meet with Mr. Catalano to preview their speeches.

<p>Week 7</p> <p>18th – 22nd November</p>	<p>School Captains (Female) candidates to present their speeches at School Assembly (Monday 18th November)</p> <p>Voting to be conducted immediately after the assembly</p> <ul style="list-style-type: none"> - Ballot Papers with photos of the children to be handed out to each class, and returned to Miss Robertson.
<p>Week 8</p> <p>25th- 29th November</p>	<p>Monday 25th November</p> <p>Students applying for House and Curriculum Captains to submit their applications to the relevant teacher:</p> <p>Environment Captain – Miss Rennie Peer Mediation Captain – Mr Lewis Language Captain – Ms. Wang House Captains – Mr. McCormick Digital Learning Captains – Mr. Laffy Library Captains – Gurbiner Science Captains – Ben Welsh Art Captains – Miss Peele Music Captain – Ms. Wood Performing Arts Captain- Ms. James CIS Captain- Mr Edwards</p>
<p>Week 9</p> <p>2nd- 6th December</p>	<p>Teachers to mediate and confirm their selection of Captains. Acceptance and Unsuccessful candidate letters to be distributed.</p> <ul style="list-style-type: none"> • Note: if a student is elected to more than one role, they will have a conversation with Mr. Catalano and Miss Robertson to decide which role they would like to fill.
<p>Week 10</p> <p>9th- 13th December</p>	<p>Monday 9th December - Assembly to announce all Captains in a handover ceremony.</p> <ul style="list-style-type: none"> • All current Captains to hand over their positions to the newly elected Captains. • Morning tea for the newly elected Captains and their families following assembly. • For the rest of the week, transition of Captains to occur, e.g. the current Digital Learning Captains showing the newly elected Captains how to set up for assemblies.
<p>Week 11</p> <p>16th – 20th December</p>	<ul style="list-style-type: none"> • Transition of Captains to continue.